



DUPLICATE

FORM OF TRANSFER CERTIFICATE

- Transfer Certificate No. :
- a) Name of the School (Place District) :
- b) Highest Class in the School :
- c) If Non-Government Class upto which recognised no. & Date of recognition orders :
- Name of the Pupil :
- AADHAAR NO. :

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- a) Name of the Parent or Guardian :
- b) Name of the Mother :
- Nationality and Religion :
- Whether the candidate belongs to the Scheduled Caste, Scheduled Tribe or Vimukha Jathis or Other socially and educationally Back-ward Classes specified in the Andhra Pradesh Educational Rules or is he a convert from the Scheduled Castes or the Scheduled Tribes if so, the particulars thereof. } :
- Date of birth (in words) as entered in Admission Register. :
- a) Class in which the pupil was reading at the time leaving. (in words) :
- b) (i) First Language :
(ii) Second Language :
- c) (i) Course offered (i.e. whether academic or bifurcated and the subject offered under the bifurcated course) :
(ii) Whether studied composite or General Mathematics :
3. Mother Tongue - Medium of instruction- optional. :
9. Date of admission or promotion to that class (The year to be entered in words). :
0. Class and year in which the pupil was first admitted into the school. :
1. Whether qualified for promotion to a higher class (in the case of pupil presented for the S.S.L.C. or H.S.C., S.S.C. course if study or passed or not has to be stated) :
2. Whether the pupil has paid all the fees due to the school. :
3. a) Whether the pupil was in receipt of any scholarship. (Nature of the scholarship to be specified) :
b) Whether the pupil was in receipt of any concession. (Nature of concession to be specified) :
4. Whether the pupil has undergone Medical Inspection during the first-year of report. (To be specified) :
5. Personal Marks of Identification
(i) :
(ii) :
16. Date on which the pupil actually left the school. :
17. Date on which application for Transfer Certificate was made on behalf of the pupil by his / her Parent or Guardian. :
18. Date of Transfer Certificate :
19. CONDUCT :
20. Attendance in the class of leaving number of days present :
a) No. of days present :
b) Total No. of working days :
21. Signature of the Head of the School. :

Note: In case the pupil is leaving the state of Andhra Pradesh. Certificate will not be valid without the counter signature of the Inspecting Officer concerned.